

Audio Visual Rental Fees

Audio & Visual Charges

LCD Projectors (HDMI) \$100

Projector Screens \$50

Podium \$30

Whiteboards \$40
(Includes Easel & Markers)

Flipcharts \$40
(Includes Easel & Markers)

Wired Microphone \$50
(Sierra Ballroom Only)

Wireless Microphone \$100

Lavalier Wireless Microphone \$100

Ipod Speakers \$25

Conference Phone \$100

Dance Floor \$200.00

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Food Extra Services Charges

Carafes / Pots of Coffee = \$20 each
(Coffee Only Service / Refreshes)

Cake Cutting Fee = \$2/slice

Beverage Corkage Fee = \$12/bottle

Kids Menu = ½ the price of adult if added to buffet line *refer to menus for other pricing

After Party Food and Beverage Minimums = \$600- up to 40 people

Event End Times:

Auburn Terrace—10:00pm

Sierra Ballroom—Midnight

Trailside Room—1:00am

****Water Service is included for all meetings and events**
(Holiday Inn Standard Requirement)**

Linen Charges

Standard House Linen at no additional charge—Black, White or Ivory tablecloths with a variety of napkins colors.

Linen Charges from other vendors = cost plus 20% (plus delivery fees, if there are any listed)